

**ASTD Northeast Florida**  
**December 14, 2011 Board Meeting Minutes**  
**Location: University of Phoenix**



<b>In attendance</b>	Marilyn Feldstein, VP CMSIG Ida Gropper, President-Elect Linda Hasselbach, VP of Finance Jennifer Jamison, VP Membership Linda Davis O'Connell, VP Sponsorships Sue Raffensperger, President Karen Sistare, VP Programs Laura Steigelman, VP Member Involvement Paul Stromberg, Administrator Rachel Stromberg, Director
<b>Absent</b>	Derree Braswell, Past President Tina Echeverry, VP Professional Development Lynne Orr-Holley, VP eSIG Christy Sharpe, VP Info Tech Robert Zinsser, VP Public Relations
<b>Begin</b>	6:35 PM
<b>End</b>	6:50 PM

AGENDA ITEM	DETAILS	FOLLOW-UP												
Sue Raffensperger, President	<p><b><u>Call to Order</u></b></p> <ul style="list-style-type: none"> <li>- Sue thanked the board for their hard work and support during her term as President.</li> <li>- Approval of October Board minutes as submitted was moved by Marilyn Feldstein, seconded by Ida Gropper and passed by the board.</li> <li>- Minutes of the October Advance do not require approval and were accepted by the board.</li> <li>- Approval of November Board minutes as amended was moved by Karen Sistare, seconded by Linda O'Connell and passed by the board.</li> </ul>													
Ida Gropper, President-Elect	<ul style="list-style-type: none"> <li>- Ida reported that April Broussard and Andee Jones had declined to be considered as VP Public Relations for 2012 at this time. Casey Gibson is enthusiastic about the position, is well qualified for the appointment, and has been recommended by Laura Steigelman and Bob Zinsser.</li> </ul>	<b>Ida</b> will invite Casey to attend the January meeting to meet the board and be voted on.												
Linda Hasselbach, VP of Finance	<p>Linda reported Chapter results as:</p> <table style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: center;">November</td> <td style="text-align: center;">Year-to-Date</td> </tr> <tr> <td>Income</td> <td style="text-align: right;">3,352.79</td> <td style="text-align: right;">54,338.99</td> </tr> <tr> <td>Expenses</td> <td style="text-align: right;">(5,157.73)</td> <td style="text-align: right;">(59,132.79)</td> </tr> <tr> <td>Net</td> <td style="text-align: right;">(1,804.94)</td> <td style="text-align: right;">(4,793.80)</td> </tr> </table> <p style="margin-left: 40px;">Current Assets 70,180.76</p> <p>Paul commented that both income and expenses had</p>		November	Year-to-Date	Income	3,352.79	54,338.99	Expenses	(5,157.73)	(59,132.79)	Net	(1,804.94)	(4,793.80)	
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	<p>been inflated by \$8000 which we collected on behalf of National and transmitted to them. This had no effect on the net income.</p> <p>Linda explained that although we finished the year with a <b>net deficit</b> of about \$4,800, that was about \$21,500 <b>less</b> than the <b>budgeted deficit</b> of \$26,300. The Financial reports were accepted by the board.</p> <p>A task force is to be appointed to re-evaluate the spending plan for our financial surplus. Linda was named Chair and suggested members were Sharon Kimble, Rachel Stromberg, Sue Raffensperger, Marilyn Feldstein, and Desirée Ward Pinder.</p>	<p><b>Linda</b> will contact the suggested members to confirm their willingness to serve and to set a meeting date.</p>
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Respectfully submitted,  
Paul Stromberg  
Administrator  
12/15/11  
Amended 1/11/12